



03/08/2017

Expression of Interest (Eoi) Notice

- 1.** Sealed Eols are invited from reputed architect firms for preparation of standard drawings & designs including detailed engineering for the 100 rooms guesthouse project planned to be developed in an area of 10,000 Sqm at India Expo Centre & Mart, Greater Noida, Uttar Pradesh.

2.

Online availability of Eoi document	03/08/2017
Last date for submission of Eoi	10/08/2017
Shortlisting of qualified parties	14/08/2017
Invitation to qualified parties for technical presentation	16/08/2017.

The timelines are as mentioned below: The date of contract release shall be communicated after the completion of technical presentations from all the qualified parties.

- 3.** Applicant architects/ firms can visit the site before the technical presentation by coordinating with the undersigned.
- 4.** High level deliverables include submission of drawings & designs for the 100 room guesthouse project along with schematic design for the expansion of the project , planned to be undertaken in the next phase - as also Drawing approvals from concerned Authorities.
- 5.** Expression of Interest is required at this stage and only shortlisted parties shall be invited for pre-bid meeting.
- 6.** Interested parties are advised to go carefully through the Eoi Document to ensure compliance before submitting their duly filled Eoi document. Eols submitted on the basis of conditions other than those mentioned in the Eoi document shall not be acceptable and may be summarily rejected.
- 7.** IEMML reserves the right to reject the Eoi submitted by the party without assigning any reason.
- 8.** All other conditions relevant to Eoi process can be seen in instructions given in Eoi Document. For further details, please log on to www.indiaexpomart.com.
- 9.** Interested parties to submit their respective Eols as per the format in Annexures mentioned in the end of the document, in sealed envelopes at the below mentioned address

Chief Financial Officer
India Exposition Mart Ltd.
Plot No. 23 -25 & 27- 29



Knowledge Park - II
Gautam Budh Nagar
Greater NOIDA - 201306
Tel. No: 0120-2328011-20, 2002 (Ext.) Fax No.: 0120-2328010
Email: cfo@indiaexpocentre.com

**EXPRESSION OF INTEREST FOR ARCHITECTURAL
SERVICES FOR SETTING UP A 100 ROOM
GUESTHOUSE AT INDIA EXPO MART & CENTRE IN
GREATER NOIDA**

Tender No.:/IEML /PROJECTS/2017-18

Date : 03/08/2017



1.1 About IEML

India Exposition Mart Ltd (IEML) was established with an overarching objective of improving the exports of handicrafts/ cottage sector products from India by offering dedicated display spaces to the Indian exporters. In view of export enhancement of the cottage sector, committee of secretaries headed by Cabinet Secretary approved the project for setting up of India Expo Mart & Centre in April 1999 based on the themes of upcoming centralized export centres in Dallas, Atlanta, Los Angeles, Utrecht in the Netherlands and Shanghai, China. India Expo Mart & Centre is India's first state of the art project for cottage sector wherein Round 'O' Clock International Marketing has been conceptualized. IEML is on one of the most modern, largest, integrated and multipurpose exhibition & convention centre in India.

Registration and Other Details

Particulars	Description
Corporate Identification Number	U99999DL2001PLC110396
Registration Date	12/04/2001
Name of Company	India Exposition Mart Limited
Category/Sub-category of the company	Public Company Limited by shares/ Indian Non-Government Company
Address of the registered office and contact details	Plot No. 1, 210, Atlantic Plaza, 2 nd Floor, Local Shopping Centre, Mayur Vihar, Phase-1, Delhi-110091
Whether listed company	No

Principal business activities of the company

S.No	Name and Description of main products/ services	NIC Code of the product/ service	% to total turnover of the company
1	Exhibitions	9214	85.30
2	Maintenance	45202	13.99

Business Scenario

Financial Year	No. of events	No. of set-up days	No. of events day	No. of total occupancy days
2014-15	24	99	70	169
2015-16	19	57	55	112
2016-17	30	86	103	189



Board of Directors

Chairman- Mr. Rakesh Kumar	Director- Mr. Dinesh Kumar
Director- Mr. Navratan Samdaria	Director- Mr. Lekhraj Maheshwari
Director- Mr. Raj Kumar Malhotra	Director-Kamal Soni
Director- Mr. Sudhir Tyagi	Director-Mr. Sunil Sethi
Director- Mr. Anil Mansharamani	Director- Mr. Vivek Vikas
Director- Mr. Ravinder K Passi	Director- Mr. Arjun Baljee
Director- Mr. Babu Lal Dosi	Director- Mr. Mukesh Gupta
Director- Mr. Sunil Sikka	Director- Mr. Satish Dhir
Director- Mr. Ikramul Haq	Nominee Director- Mr. Janardan, ACEO, GNIDA

1.2 About Project

IEML is planning to set up a guest house in the perimeter of currently existing India Expo Mart & Centre in Greater Noida. The total area earmarked for setting up the guest house is proposed to be 10,000 square metres, and shall be having a total of 100 rooms in the first phase with scope of expansion in the next phase. The configuration of the proposed guest house shall be:

- ✓ Stay Rooms
- ✓ Reception area/ lobby
- ✓ Fine dining restaurant / Bar
- ✓ Gym and Spa zone
- ✓ Business centre
- ✓ Entertainment zone
- ✓ Coffee shop

In this regard, IEML is planning to engage competent architect firms for preparation of standard drawings & designs including engineering for the proposed project. The expectation also includes ensuring compliances of drawings and designs w.r.t local by-laws and taking all statutory approvals as well as environmental clearances (EIA approvals)

1.3 Eligibility for submission of bids

Architects (individuals/ firms) having followed minimum qualifications are hereby



invited to submit bids for preparation of standard drawings & designs for the proposed

- I. Applicant should be registered with Council of Architecture
- II. Applicant should be a registered company, a registered partnership firm or an LLP and should be in existence in the business for at least 3 years in India.
- III. A minimum of 3 year experience in development of standard drawings and designs for commercial projects including hotels and resorts.
- IV. A turnover of minimum Rs.1.0 crore each year during the preceding three financial year i.e. 2013-14, 2014-15 and 2015-16 towards business of architectural services
- V. Applicant should have at least completed 3 projects in Government sector with minimum 2 projects pertaining to provision of architectural services for hotel/ resort projects
- VI. Supplier should not be blacklisted by during last three financial years in any State/central Govt. or PSU due to unsatisfactory performance, breach of general or specific Instruction, corrupt/fraudulent practices or any other unethical business practices

1.4 Process of appointment

- I. Eligible architect firms shall visit the site and understand the site and building configuration/ elements in coordination with relevant staff appointed by IEMML.
- II. The site visit shall lay the basis for developing the technical approach by the architect which shall be presented to the IEMML panel
- III. Based on the assessment of IEMML panel, architect shall be finalized for the project.

1.5 Scope of Work

The tenderers can submit their proposals as per the scope of work outlined as below:

(A) Related to drawings

- i. To prepare standard drawings & designs applicable to the construction of 100



- room guest house and submit for the approval from the technical committee
- ii. To prepare schematic design for the future expansion of the project, planned to be undertaken in the next phase
 - iii. To act on IEML's instructions in connection with the work, visiting the site, preparing detailed drawings based on the designs complying to local governing codes/ standards, regulations etc
 - iv. To Submit a detailed inter linked PERT CHART/ BAR Chart incorporating all the activities required for completion of project well in time
 - v. To Prepare all working drawings, structural drawings, detailed drawings, construction, plumbing & mechanical/ electrical drawings, outfitting including interiors, landscaping, and any other similar peripheral work requiring design inputs.
 - vi. To assist the IEML in preparing tenders for contracting, etc.
 - vii. To do detailed design calculations, cost estimates, detailed elemental cost estimates and develop BOQ for ordering (bill of quantities)
 - viii. To present the same to technical committee of IEML and get their approval.

(B) Related to approvals

- i. To Submit all required drawings to concerned local authorities and to obtain their firm approvals, wherever required
- ii. To assist IEML in documentation for obtaining other approvals from relevant authorities for to pollution, fire, environmental and all other statutory aspects

(C) Related to Contractor NITs

- i. To assist IEML draft Notice Inviting Tenders (NITs) for contractors responsible for civil works and other allied services

(D) Others

IEML shall appoint a Project Management Consultant(PMC) for the entire duration of project execution.



- i. Appointed architect is expected to coordinate with PMC and the contractor for drawing revisions during the project execution, may the need arise. PMC shall be appointed once the designs & drawings submitted by the architect to Greater Noida authority are approved.
- ii. Appointed architect shall ensure final documentation of detailed “as built” drawings of the finally constructed building in physical as well as electronic manner.

1.6 Modalities of Professional Fee

The applicants are instructed to quote their lump sum professional fee including the cost of any services they intend to sub contract. Except for this lump sum fee and taxes, the IEMML will not pay any escalations, out of pocket expenses or any other payments.

The applicants are also required to quote their fee break down under following heads:

Design/ Detailed drawings and approval fee

Fee for coordination with PMC and contractor over the construction period

Fee for As Built Drawings

IEMML would prefer the bidders to submit their quotes as per the above, however, if the bidders desire to quote on percentage basis, the total cost of the project is to be capped to INR 50 Crores.

IEMML will release the payments in 5 stages which will be detailed later, however it is made abundantly clear that at least 20% payment will be held as the last payment receivable only after the successful bidder obtains a No Dues Certificate from IEMML authorities.



ANNEXURE -A

Pre-qualification compliance checklist

S.No	Qualification Criteria	Supporting documents to be submitted	Compliance [Y/N]
1	Applicant should be registered with Council of Architecture	Copy of registration certificate	
2	Applicant should be a registered company, a registered partnership firm or an LLP and should be in existence in the business for at least 3 years in India.	Copy of the Certificate of Incorporation for a company or registered partnership deed of the firm	
3	A minimum of 3 year experience in development of standard drawings and designs for commercial projects including hotels and resorts.	Copy of the Work Order and completion certificate	
4	A turnover of minimum Rs. 1.0 crore each year during the preceding three financial year i.e. 2013-14, 2014-15 and 2015-16 towards business of architectural services	Proof of which is to be submitted in the form of audited/certified balance sheets and income statements	
5	Applicant should not be blacklisted by during last three financial years in any State/central Govt. or PSU due to unsatisfactory performance, breach of general or specific Instruction, corrupt/fraudulent practices or any other unethical business practices	Company Secretary certified document/self certified document	



ANNEXURE -B

About Organization

Provide here a brief (two pages) description / profile of your organization for this assignment.]



ANNEXURE -C

Relevant Experience

Using the format below, provide information on each assignment for which your firm, was legally contracted either individually as a corporate entity or as one of the major companies within an association, for carrying out services similar to the ones requested under this assignment (guest houses / hotels).

Client Name	Client address
Approx. value of the contract (in Rs.):	Project Location
Duration of engagement (months):	Names of professional staff along with qualification engaged in the project
